



Meeting Minutes

February 11, 2020 | *Meeting called to order by* Michelle Travinski & Felissa Noble at 8:32 am

In Attendance

Michelle Trravinski, Felissa Noble, Jody Green, Erika Hawkins, Runya Simon, Alena Carter, Christine Faktar, Elena Brooks, Melinda Stern, Elizabeth Wamke, Nicole Kramer, Emily Austin, Daniel Park, Adriana Leiss, Jodi Huestron, Karen Peters, Elizabeth Miller, Katie Richie, Nicole Harris, Julie Charters, Christi Platt, Heidi Rawlinson, Diane Eisenstein

Welcome – Michelle T

Principal's Report

Funding and losing Donna in front office. First round of interviews next week. Donna is retiring March 18—how to celebrate her? Ask out for ideas? Contact Michelle and Felissa. Kids will write to them.

Treasurer's Report

We are down in our donations this year. Student body is down by more than 10%. Probably \$100,000 down from end of the school year. Fundraisers left Step It Up, Yearbook, Bingo, Book Fair. Need to encourage/support the fundraisers. Next meeting more detail about the finite numbers in the budget. This year not on track to meet last years' numbers. Enrollment is down and across the board and translating into lost dollars. Not sure of what the ultimate goal of enrollment for the campus. Need to adjust the new campus population. Thoughts on raising the ask on the annual fund? Maybe there is a lack of banners and the District has taken away some fundraising opportunities.

Projected to lose another class size of students. Staffing formula are by number of students, 24-1, 30-1 for upper. Won't have a huge hit on the older classes

25% school of choice

23% out of district (same as the district wide average)

Almost 50% permitted—Other elementary have more young families

Less than 50% for the young classrooms (K-1), lower enthusiasm, less participation

Siblings and bringing in –need to fill a class. TK numbers are good

Revisit the banners—but balancing school safety

Maybe think about financials and coffee and conversations, and how to talk to early grades for parent engagement

Maybe more information about the annual drive? Not sure how to increase visibility

Connecting in the K Picnic

On schools tours and discuss, and parents are receptive, so not a surprise

Appointing someone to talk about it in front of the audience—difficult to get new donations based on the time

Think about the enrollment—when bring in things, during the K assessment, tie into larger registration process, call them before back to school night. First day of school for the K parents.

PART 2 IN March

Past Event Reports and Thank Yous

Family Dance—Thank You, Less participation, Bringing it down for cost, Dj and kids were having a good time, no numbers

Upcoming Events

Elections:

Sending out flyer to fill four spaces: 2 VP, 1 Parliamentarian

Develop slate and then submit ballots

Someone would transition from VP to Pres

Preparing a manual of all the events and details

Online vote in End of March 2020

More update at March meeting

Committee Staffing Needs:

- Green Team
- Website
- Enrichment (VP job)
- Boutique (needs co-chair)
- Sponsorships—banners and advertising
- Dance
- Hospitality: Need dedicated person to co-chair Hospitality events

-

No School on Monday

Read Across America: Feb 24-28—make it fun and dress up days, celebrate fun with no competition; flyer will go out Friday

Outdoor Ed: sending postcards

Step It Up: numbers are down from last year, down for year 5, about 20—reminders give a bump. Hope to get mid-\$20,000. Check before and not sure if that generated more money. March 13 is the event. Everyone needs a liability waiver—if not will be in the library watching a movie. Office box to send out the waivers and collect them. PDF of waiver on website and

Book Fair March 13-19. Decorating March 9th—Need volunteers. One more committee members Michelle will help with the donuts.

Possible to get it before Read Across America? Hard to set it up with the school holidays. Figure out if we can look how to connect to Read Across America.—could run at the same time.

Reading incentives?

March 20, 2020—No School, staff development day

Auction March 21-to the following Friday—Art projects and baskets for classes to donate, Asking for donations and cool experiences/prizes. Teacher and Principal auction items; give items to the room parents—based on their access to stuff.

Open for Questions/Comments

- Fundraiser—one big fundraiser off campus? So that can handle the whole school—so doesn't oversell/sell out
- Impact of the identity—everything is for everyone
- Make the dance in February—so tied into Valentines Day?
- Rule on hair: Code of conduct—natural hair color, if it's a distraction in the learning environment, then we would have to change—if it starts to become a distraction, but not there yet. Hard to enforce and want kids to be creative. Technically a rule but not enforcing it.
- Open committees date—elections and committees day
-

Next Meeting – March 10, 2020 @ 8:30 am

Meeting Adjourned at 9:20 am